



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

FERDINAND A. BOLFANE
Owner
4 SISTER'S CONSTRUCTION SUPPLIES TRADING
Tayabas, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-10-0999** are already approved so **NOTICE** is given to **4 SISTER'S CONSTRUCTION SUPPLIES TRADING** for the purchase of **Materials for Repair of Resource Learning Center requested by R. San Jose – GSO with PR No. 2025-09-2423**. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK VILLA, DT~~
University President

I acknowledge receipt of this Notice on : NOV 25 2025

Name of the Representative of the Bidder: **4 SISTER'S CONSTRUCTION SUPPLIES TRADING**

Authorized Signature: 