



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

FERDINAND A. BOLFANE

Owner

4 SISTER'S CONSTRUCTION SUPPLIES TRADING

Tayabas, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-10-0999** are already approved so **NOTICE** is given to **4 SISTER'S CONSTRUCTION SUPPLIES TRADING** for the purchase of **Materials for Repair of Resource Learning Center requested by R. San Jose – GSO with PR No. 2025-09-2423**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK A. VILLA, DT
University President

I acknowledge receipt of this Notice on : NOV 25 2025

Name of the Representative of the of the Bidder: **4 SISTER'S CONSTRUCTION SUPPLIES TRADING**

Authorized Signature: 